

Work Session Meeting Minutes October 16, 2018

A work session of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

Councilmembers Present: Thomas Wheeler, President, Mayor Mahon, Doug Harris, Judy Coleman, Mallory Menta and Doug Edge.

Councilmember's Absent: Sarah Omietanski, Jr. Council Person, Dan Mandolesi Vice President and Nick Lodise.

Other's in Attendance: none

Call to Order: Mr. Wheeler called the meeting to order at 7:33 pm; all those present joined in the Pledge of Allegiance.

Solicitor Report:

- RDA – The RDA grant presentations are scheduled for Friday October 19th at 11:15am. Bob DeBias, Thomas Wheeler and Mayor Mahon will be in attendance. Mr. DeBias will be presenting three applications.
- Internet Electronic Policy – Mr. DeBias will be presenting an internet electronic policy to be added to the employee handbook at the November meeting. The policy will be adopted by resolution.
- Snow and Ice Contract – Mr. DeBias checked all references for Hutchinson and they were all very good reports. Mr. DeBias discussed with Hutchinson how council would like to sign a one-year contract with a two-year option if all goes well the first year. Hutchinson would only agree to extending the contract if they are notified of the extension by February 15th, otherwise they will have to rebid.
- Budget – Mr. DeBias reminded council that they need to vote to advertise the budget at the next meeting and adopt the budget at the December monthly meeting.

Mayor:

- Bucks County Borough Association – Mayor Mahon would like to attend a general membership meeting on November 15th.
- Civil Service Commission – Mayor Mahon attended a meeting explaining civil service commission requirements. After the meeting she concluded it would not be a good fit for the borough. In Pennsylvania police officers are either at will or tenure.
- Fall Classic – Bristol Boroughs Fall Classic is being held on November 17th. This is a fundraiser to raise money for after school programs. This year they will be honoring David Harris and has invited council to participate. Mayor Mahon would like to attend and would like to know who else would be interested in attending with her.

MS4:

- Meeting with DEP – Mayor Mahon along with Mario and Cara attended a meeting with DEP to review the borough's report. The DEP had noted 50 flags to the report which Mario and Cara corrected. After the corrections were made and submitted the DEP responded by increasing the land the borough is responsible for by 18 acres and by raising more issues. Mario and Cara again made corrections and resubmitted the report. The DEP reviewed it and sent it back adding an additional 14 acres of land. Mayor Mahon forwarded all this information to Tina Davis's office so they are aware of what the DEP is doing.

Zoning:

- Twin Homes on Bellevue Ave: Mayor Mahon was doing some tree cutting by the houses on Bellevue Ave and had a conversation with one of the renters in one of the homes. Through the conversation she found out that the person was a section 8 renter. After she contacted the Department of Housing and Community Development and spoke to a Jeff Fields. She discussed her concerns with him about the needs not being met at the rental property for section 8 renters. She also copied Tina Davis's office on the conversation she had with Mr. Fields.
- Free Pallets – Mr. Harris is having a lot of difficulty with the free pallet pick up area that is located next to his home on Trenton Road. People come and pick up pallets at all times day and night and make a lot of noise when doing so. The area of pick up is on the easement with the Black property. Mr. DeBias suggested Mr. Harris could call the police on grounds of disturbing the peace at night. Mr. Wheeler will talk to the pallet company regarding this matter and suggest they place the pallets out for collection on Tuesday evenings only which would be in line with the borough's trash collection schedule.

Stormwater:

- OCI – There has been an on-going issue with OCI since the end of June. OCI cut down trees to clear the view from its property to the falls on the creek. The trees that were cut down were not on OCI property but were on flood plain property owned by the county. The cleared trees were not removed, which is a violation of flood plain and will cause issues if there is a storm event. Ms. Juno has had conversations with the owner of OCI to have the trees removed, but the owner has taken no action. After OCI cut down trees, BCWSA in the same area cut down trees and left them lay as well. Mayor Mahon contacted John Butler of BCWSA and asked if BCWSA was planning to remove the tree cuttings. He told the Mayor that BCWSA would remove the trees. Another issue has arisen in that a very large tree was washed down stream and is now hung up in the trees accumulating on the ground. Now all the trees have created a dam. The trees need to be removed as soon as possible and Ms. Juno said she needs burden of proof that OCI actually cut down the trees. Mayor Mahon does have emails that show OCI representative admitting that they cut the trees down. Ricks Tree Service did the work, and the work was witnessed by the Mayor's husband as well as a neighbor of the Mahon's. Mr. DeBias recommended that Ms. Juno write a letter to OCI's owner

requesting that OCI clean up the trees within 30 days, or a citation will be issued. Mr. DeBias stressed the continuing importance of a paper trail so there is evidence to show FEMA that the Borough is enforcing its flood plain ordinance if it should become an issue.

- Flood Plain Information Letter – Mayor Mahon would like to send a letter to all residents in flood zone outlining what needs to be done to their properties to avoid citations. She would like to provide directions to access the ordinances involved with stormwater issues and inform residents that citations for violators will be issued starting in the spring. Mayor Mahon will draft a letter and present it to council for its approval.

Nick Lodise arrived 8:15pm

Correspondence: none

Old Business:

- Open Space Grant – The Borough received the open space grant for the pavilion which will be built behind Borough Hall. Open Space will be contributing \$19,875 and will send \$14,000 to help the borough get started on the project. The borough will have to spend \$6,625 toward the project. The goal is to have the project completed before the next town picnic.
- Software – Mr. Harris asked council if they were ready to move forward with the software. Mr. Wheeler suggested council outline the needs of the borough at the November 20th work session.
- House on Bellevue Ave – Ms. Juno posted a stop work order at the property because work is being performed as the owner has not submitted any permit application. The owners are not allowed to work on the home until Ms. Juno receives and issues the proper paperwork.
- House at Bellevue Ave and Fairview – The renter of the home is still selling items out of his house. Mr. Hedemann spoke to Ms. Omietanski regarding his on-going concerns with this homeowner selling small machinery out of his house.
- Engineer Selection – Mr. Wheeler informed council that he sent a request for proposal to Gilmore, Carroll and Tri County engineering firms. He will also ask Penndel who they use for engineering services and send one to the engineering firm.
- Tree Removal – Mr. Mandolesi is waiting on a final confirmation from PECO regarding removal of the tree at Memorial Park.

Executive Session 8:50pm – 10:15pm to discuss litigation and personnel

Dan Mandolesi arrived at 9:10pm

There being no further official business the meeting was adjourned at 10:20 pm; motion made by Mr. Mandolesi and seconded by Mr. Lodise; carried 7-0-0.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary